



SAFETY COMMITTEES *

Do you know your health and safety responsibilities?

- Meet at least once per month.
- Record and post minutes of the meetings.
- Establish rules of procedure.
- Ensure at least half of the committee is comprised of worker representatives with no managerial duties.
- Participate in regular inspections and investigations of incidents.
- Make recommendations to the employer for improvements on health and safety issues.
- Encourage workers to first report hazards and concerns to their supervisor.

For more information please contact
Workers Compensation Board of PEI
Phone: 902-368-5697
Toll Free: 1-800-237-5049
www.wcb.pe.ca



*A safety committee is required in workplaces with 20 or more workers. Where there are 5-19 workers, only a safety representative is required.

