

Board Meeting Summary, May 2025

Highlights of the Board of Directors' meeting of the Workers Compensation Board of Prince Edward Island

BOARD OF DIRECTORS

Chair

Jim MacPhee

Employer Representatives

Gail Ellis

Karen Creighan

Bronwyn Dunphy

Worker Representatives

Valerie Robinson, Vice Chair

Jim McInnis

Blair Weeks

At the May 15th, 2025 meeting, the Workers Compensation Board of Directors:

- Received a report of activities from the Governance Committee and approved minor amendments to POL-37 Board Members' Code of Conduct, the Education Plan and the Board's Orientation Manual upon the committee's recommendation.
- Approved Board Governance policies:
 - POL-37 Board Members' Code of Conduct was given final approval.

Please note amended Board Governance policies are available in the Workers Compensation Board's website under "WCB Information: About the WCB/Our Governance".

- Received a report of activities from the Audit Committee and approved the 2024 Audited Financial Statements upon the committee's recommendation.
- Approved the 2024 draft Annual Report.
- Received reports from the Chief Financial Officer including:
 - Q1 Forecast
 - Q1 Investment Report
- Approved policy:
 - POL-160 Decision Making was given final approval for substantive changes to this policy.
 - POL-92 Health Care Benefits was given final approval for substantive changes to this policy.
- Final approved given to recommend to government the amendments to Section 9.1(1) of the *Workers Compensation Act* – General Regulations to add five new firefighter cancers to the current list under presumptive legislation.

Please note amended policy is available on the Workers Compensation Board's website under "WCB Information: Policy & Legislation".

- Received a monitoring report on the Board of Directors' governance policy on "**Communication, Information and Advice to the Board of Directors**". This policy is monitored annually and provides direction for how the Chief Executive Officer provides information and communicates with the Board of Directors including advising the

Board of adverse events and material external and internal changes. Analysis indicates WCB compliance with this policy. (Executive POL-98).

- Received a monitoring report on the Board of Directors' governance policy on “**Financial Conditions & Activities**”. With respect to the actual, ongoing financial condition and activities, the Chief Executive Officer shall not cause or allow risk to financial stability or approve expenditures that deviate materially from Workers Compensation Board priorities established in Ends policies. Analysis indicates WCB compliance with this policy. (Executive POL-100).
- A report on the Safety and Prevention activities from the OHS Director.
- Established the next Board of Directors' meeting date for July 24th, 2025.