POLICY NUMBER: POL-106

Chapter:
BOARD OF DIRECTORS

Subject:
GOVERNANCE PROCESS, BOARD MEMBERS' MANDATE

Effective Date:
January 23, 2003

Last Update:
April 3, 2025

PURPOSE:

The purpose of this policy is to set out the mandate of the Workers Compensation Board (WCB) Board of Directors.

REFERENCE:

Workers Compensation Act, R.S.P.E.I. 1988, c. W-7.1, Section(s) 30, 80, 81 and Regulations
Occupational Health and Safety Act, R.S.P.E.I. 1988, c. 0-1.01, Section 4 and Regulations
WCB Policy, POL-112, Board - Chief Executive Officer (CEO) Relationship, Monitoring CEO Performance

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DEFINITION:

POLICY:

1. The mandate of the WCB Board of Directors is to represent Prince Edward Islanders in determining and ensuring organizational performance.

Accordingly,

A. The Board of Directors will be the link between the organization and Prince Edward Islanders.

B. The Board of Directors will produce written governing policies which, at the broadest levels, address:

(i) *Ends*: Results for defined groups.

(ii) *Executive Limitations*: Constraints on the CEO's authority which establish the lawful, prudent and ethical boundaries within which all CEO activities and decisions must take place.

(iii) *Governance Process*: Specification of how the Board of Directors conceives, carries out, and monitors its own task.

(iv) *Board - CEO Relationship*: How power is delegated and its proper use monitored through the CEO role, authority, and accountability.

C. The Board of Directors will produce assurance of CEO performance against policies in B (i) and B (ii) above and further defined by WCB policy, POL-112, Board - CEO Relationship, Monitoring CEO Performance.

D. The Board of Directors will fulfill its legislative responsibilities as defined by the: *Workers Compensation Act,* R.S.P.E.I. 1988, c. W-7.1 and Regulations; and *Occupational Health and Safety Act*, R.S.P.E.I. 1988, c. 0-1.01 and Regulations.

HISTORY:

April 3, 2025 – Amendment to 1 B. (ii) to be consistent with other governance policies and minor housekeeping changes.

March 31, 2022 – Editorial changes made to the policy as a result of a review by the Governance Committee and Board of Directors.

May 9, 2019 – Added purpose statement and removed reference to Section 85.1 of the Act (repealed).

January 23, 2014 - Amended to reflect that the Board of Directors has delegated approval of operational policies to the CEO.

October 24, 2013 – Amended to add section 1(e) and make some editorial changes.

May 9, 2013 – Editorial changes made to the policy as a result of a review by the Board of Directors.

March 13, 2006 - Editorial changes made to the policy as a result of a review by the Board of Directors. Also, the name of the policy was changed from “Governance Process, Board Job Description” to “Governance Process, Board Member’s Mandate”.

Board of Directors Approval Date: January 23, 2003