POLICY NUMBER: POL-99

Chapter:
BOARD OF DIRECTORS

Subject:
EXECUTIVE LIMITATIONS, EMERGENCY EXECUTIVE SUCCESSION

Effective Date:
January 23, 2003

Last Update:
April 4, 2024

PURPOSE:

The purpose of this policy is to set out the Chief Executive Officer's (CEO) responsibilities for emergency succession planning.

REFERENCE:

Workers Compensation Act, R.S.P.E.I. 1988, Cap. W-7.1, Section 28(1)
Occupational Health and Safety Act, R.S.P.E.I. 1988, Cap. O-1.01, Section 4
Workers Compensation Board Policy, POL-112, Board - CEO Relationship, Monitoring CEO Performance

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DEFINITION:

POLICY:

1. In order to protect the Workers Compensation Board (WCB) from the unforeseen loss of CEO services, the CEO shall not have fewer than two other senior administrative directors familiar with the work of the Board of Directors and CEO issues and processes. The CEO shall file no less than annually a report with Human Resources naming the emergency successor and alternate.

Monitoring

2. This policy will be monitored by the Board of Directors annually and reviewed in accordance with the annual monitoring schedule, as set out in WCB policy, POL-112, Board - CEO Relationship, Monitoring CEO Performance.

HISTORY:

April 4, 2024 – Amended section 1 to provide clarity and made editorial changes to the policy as a result of a review by the Board of Directors.

May 9, 2019 – Added a purpose statement and reference to the annual monitoring schedule.

October 24, 2013 – Amended section 1.

November 1, 2012 - Editorial changes made to the policy as a result of a review by the Board of Directors.

March 13, 2006 - Editorial changes made to the policy as a result of a review by the Board of Directors.

Board of Directors Approval Date: January 23, 2003